

The Regular Meeting of the Session
First Presbyterian Church, Lincoln, IL
Tuesday, October 11, 2016

Rev. Adam R. Quine called the Session meeting to order at 5:58 p.m. Elders Roger Boss, Marsha Dallas, Pat Baker, Keith Leesman, Rob Harmon, Deb Schweitzer, Diane Osborn, Cathy Maciariello, and Cass Busby-Elliott were present.

Following prayer the agenda and minutes from the September Session meeting were approved.

The Clerk reported September attendance of 4) 71; 11) 57; 18) 68; 25) not listed;

Baptism: none;

Deaths: none;

Communion Dates: Sept. 4, 14, 21, 28; Home Communion: Dorothy Harrison;

Communications:

Skill Path pamphlet on Conflict Management Skills for Women in Springfield, Nov. 8, and Peoria, Nov. 9, at \$99;

Notification from Roger Boss, Scout liaison, that Troop 111 will be offering popcorn/candy for sale in the Parlor after Morning Worship Oct. 16;

Email from the Administrative Assistant requesting time off to attend the Presbytery Administrative Professionals luncheon, Tuesday, Oct. 18, or Wednesday, Oct. 26, and related email from Pastor Quine encouraging her to attend;

Email from the Administrative Assistant requesting Wednesday, Oct. 12, and Friday, Oct. 28, as vacation days;

Letter of notification from Bill Bree, Three Roses Floral, that he is retiring and closing his business Oct. 19. This will be followed by a liquidation sale. He wrote, "I am humbled by and thankful for your faith and trust in me all these (45) years;"

Presbytery email inviting us to attend the Next Church Regional Conference Cultivating Community from 4 p.m. Friday, Oct. 14, until 3 p.m. Saturday, Oct. 15, at the United Presbyterian Church in Peoria. Featured speaker will be Nadia Bolz-Weber, a best-selling author, sought after speaker, and a wonderful pastor. Cost is \$25;

Letters of resignation from Kathy Moore, nursery coordinator and worker, and Nicole Moore, nursery worker, effective immediately. Also received was a Letter of Concern from Kathy Moore.;

Email from Pastor Quine stating he is reviewing the events surrounding the resignations and plans to report his findings to the Session. He urged Session members to pray for the Moore family and to attend the Oct. 5 Kirk Night with General Presbyter Alan Finnin and his wife, Karen, guests;

Letter from Church Mutual on Frozen Pipes Prevention inviting us to participate in a free sensor program. This was referred to the Buildings and Grounds committee;

Letter of resignation from Elder Pat Baker effective in January; and a

Letter from Church Mutual on protecting youth from bullying.

The Clerk reported on Clerk Training in Tallula and referred grant applications to the Mission and Worship committees.

Pastor Quine reported he will be leading the opening worship at the Presbytery Next Church Regional Conference Cultivating Community in Peoria.

He also advised us that during times of conflict our response is important and that chaos is the first genuine step towards community building. He noted it is the love from the Triune God—Father, Son, and Holy Spirit—which binds us together.

Rev. Quine also noted the **church calendar** has been uploaded to the church website. He said our website host Clover Leaf has given us a free upgrade. He noted we need podcasts of our sermons uploaded and said Ashley Welchel is working on this. We also need to provide statements about who we are and what we are about.

He will be attending leadership training in St. Louis the week of Oct. 31.

Baptism protocol was discussed.

Mission Committee, Marsha Dallas chairman, informed a \$9,000 **grant** has been received from Eaton to be used for the **Food for Thought** program. We are serving 54 students at Northwest. At the time of the grant application we were serving 112 students. The committee is exploring the possibility of adding additional food items, distributing holiday hams, and/or including summer meals in the program.

The **Clothing Pantry** is scheduled Nov. 12 in the Christian Education building. **Christmas Shopping Days** for **Head Start** children are Dec. 8 and 9.

Marilyn and Julius Kasa are proceeding with plans for the fall **Coats for Kids** program. Local schools will be contacted and coats purchased.

Liberty Canady of Christian Child Care will be the Oct. 12 **Kirk Night** speaker.

Spiritual Life and Worship committees, Cathy Maciariello chairman, announced we will be leaving at 5 p.m. Oct. 28 for the **Session Retreat** at the Chiara Center.

The committee, with approval from Stewardship and Finance, has ordered eight seasonal dried/silk arrangements at a cost of up to \$125 each from Three Roses Floral. These will be paid from the Memorial Fund.

Those who have signed up for **flowers** prior to the end of the year have been given the option to allow application of their flower donation to the new arrangements; provide their own fresh arrangement for the committee to place on the organ; or to forego flowers on the date(s) requested. The donors and those being honored will continue to be listed in the bulletin. Refunds will be made to anyone not wishing to participate in the revised program.

The committee is considering a suggestion to convert the flower memorial to a scholarship memorial.

The September **Favorite Hymn Month** was extremely successful and concluded with a festival of song and scripture led by Julie Kasa and the Choir.

World Sunday Communion was conducted in the Sanctuary with loaves of bread and fruit arrangement on the Communion Table. Extra bread and fruit was given to congregation members. This service was well received.

The Rev. Quine will be presenting a series of **Stewardship** sermons accompanied by special arrangements on the Communion Table to celebrate church traditions/legacy, current practices, and the future, climaxed by Reformation Sunday, Oct. 30.

Approximately 12 dogs were blessed during the **Blessing of the Animals** service.

Good attendance has been present for **Kirk Night**. Topics for the year were discussed; those attending shared books, photos, artwork, etc. to help tell individual stories; General Presbyter Alan Finnan spoke at one Kirk Night, and a representative from Christian Child Care spoke at another Kirk Night.

Advent begins Nov. 27. For the October **coffee** Pastor Quine hosted a house blessing at his new home. The November coffee will be hosted at the church by Cathy Maciariello and Annie Hieronymus. Several members attended the **Middletown Presbyterian Church** spaghetti supper.

The annual **Weiner Roast** will be at the Boss home Oct. 16 beginning at 4:30 p.m.

A **Luncheon** is tentatively planned after church Dec. 4 followed by a trip to see the Chiara Center **Nativity Display**. **Christmas Caroling** is scheduled Dec. 14 and the **Christmas Cantata** is Dec. 18. The **Worship Committee** will meet at 4:30 p.m. Oct. 11 and at 11 a.m. Oct. 16. The **Spiritual Life** committee will meet at 11 a.m. Oct. 23.

Buildings and Grounds committee, Pat Baker chairman, reported the **Boy Scouts** did a good job with the **landscaping** project which was revised and overseen by Jim Reynolds. Cost to the church was minimal.

The bakers have moved out of the church kitchen and left it clean; and David Lanterman personally thanked us for allowing use of the kitchen.

The **Bat** workers sealed the vents Sept. 28, stating it is possible the bats went into hibernation and will not leave until Spring.

The **Sanctuary Window** was removed Oct. 3 by Jacksonville Art Glass and is to be restored in about four weeks.

Pastor Quine has decided not to purchase new flooring for **the Study** at this time. **Aaron Pickett** is coming Oct. 12 to measure two windows in the Study for storm window installation.

Rick Whiteman is to start on the replacement of the **office porch, steps and entryway** in late October or early November. He said colder temperatures will not affect materials or construction.

Stewardship and Finance committee, Keith Leesman chairman, requested committee chairmen to return budget sheets by Oct. 11. Individual and family **pledging materials** will be mailed Oct. 17 and are to be returned Nov. 2.

The committee is looking into obtaining a **bond** to protect the **Administrative Assistant** from liability as an individual and plans to meet with the **Boy Scouts** concerning insurance and title requirements if they receive a trailer.

Approval was given for the purchase of **artificial floral arrangements** for the altar in lieu of fresh flowers to be paid from memorial fund monies and for the renovation of the **Pastor's Study** utilizing monies from the Capital Improvement fund. The committee did not meet in September, but plans to meet Oct. 24.

The September **Check Register** was reviewed.

Rob Harmon stated he has received documents regarding the **Wind Farm** proposal and plans to have Attorney Bill Bates assess them.

Treasurer Melody Anderson reported a General fund balance of \$88,128, Memorial fund, \$62,062; and Capital Improvement, \$3,193.

She is continuing to clean up monthly reports. The Dedicated fund report has been completed and she is working on the Financial Positions report. She hopes to have all clean up work done prior to the new calendar year. Mel continues to work on the Allison Scholarship fund which is not accurately reflected in the Dedicated Funds clean up.

The clean ups are necessary, because the CMS accounting software had us set up deposits and checks in Dedicated funds which did not properly reflect on reports requiring extra journal entries.

Expenses are exceeding income, but income is ahead of what we anticipated at this time of year and expenses are lower. The deficit is less than we expected year to date.

The Session went into **Executive Session** from 6:37 p.m. until 7:15 p.m. to discuss **personnel** matters.

Session members discussed the need to provide **Sensitivity Training**, to bring in someone who deals with conflict.

Personnel committee, Cass Busby chairman, reported the committee lacks proper documentation to proceed with filling vacant church organist and nursery positions. Standard worksheets are being developed for part time employees to detail tasks and the amount of time it takes to perform the tasks. She and Adam are developing a handbook.

The following **Motions** were approved:

--To accept the resignations of Kathy Moore as Nursery Coordinator and worker, Nicole Moore as nursery worker, both effective immediately; and Pat Baker as Elder, effective in January; and

--To approve the Pastor's, Clerk of Session, and committee reports.

The closing prayer was given by Diane Osborn. The closing prayer in November will be given by Deb Schweitzer. Roger Boss will give the closing prayer in December. The meeting was adjourned at 7:35 p.m.

Respectfully submitted,

Diane Cherry Osborn, Clerk of Session

The Rev. Adam R. Quine, Pastor